

Course title	Practical Training				
Course code	PRCT201				
Course type	Practical				
Level	Diploma				
Year / Semester	2 nd Year / 4 th Semester				
Teacher's name	Marina Chrysostomou				
ECTS	12	Lectures / week		Laboratories / week	
Course purpose and objectives	The aim of the course "Practical Training", which takes place either during the 4 th semester or during the summer period that follows immediately after, is to provide the students with the opportunities to consolidate and expand the skills they have acquired.				
Learning outcomes	<p>Upon the completion of the course, the students are expected to:</p> <p>Knowledge</p> <p>1. Learn how to work in an office environment</p> <p>Skills</p> <p>2. Apply the theory taught during their studies</p> <p>Competences:</p> <p>3. Execute the duties assigned to them.</p>				
Prerequisites		Required			

<p>Course content</p>	<p>Throughout the duration of practical training, the site manager/supervisor works closely with the supervising teacher in order to make sure that the skills and competences disclosed in the practical training logbook are met. The supervising teacher visits the students' workplace and becomes acquainted with the tasks assigned to the students, monitors and signs the practical training logbook, and monitors the students' performance and solves their problems as they relate to their work placement. The supervising teacher also evaluates the performance of the students based on specific criteria, as presented in the practical training logbook. Relevant instructions are enclosed in the practical training logbook. Both the site manager and the supervising teacher compose and sign the student performance report. The supervising teacher confirms that the practical training logbook has been duly completed, both by the student, the site manager/supervisor, and him/herself, and whether the practical training can be assessed as "Success" or "Failure".</p> <p>Duration</p> <p>Students' practical raining is carried out either during the 4th semester or during the summer period that follows immediately after. In particular, 160 hours is considered the minimum requirement for the successful completion of Practical Training, executed in a period of eight weeks within the time frame that has been defined above. In the event that the practical training is not completed correctly, the student is required to undertake the course again the following academic year.</p> <p>The College approves the media in which students will be laced for the practical training. During the internship, the students are obliged to attend the Media stations they will be placed and perform the tasks assigned to them. Their presence is recorded by the person in charge in the Logbook.</p>
<p>Teaching methodology</p>	<p>The course requires that the students are engaged during their practical training in meaningful ways. The completion of the Practical Training Logbook is an obligation for the successful participation to the Programme of Study.</p>
<p>Bibliography</p>	<p>---</p>

<p>Assessment</p>	<p>Evaluation criteria:</p> <ol style="list-style-type: none"> 1. Use the internet and new technologies to produce and distribute different types of digital content utilising the appropriate social media tools so as to provide valid and timely coverage of events. <p>Or/and</p> <ol style="list-style-type: none"> 2. Use equipment, such as editing equipment and a range of television production equipment, both in front of and behind the cameras. <p>Or/and</p> <ol style="list-style-type: none"> 3. Produce radio broadcasts using all necessary audio editing tools and software systems and applying appropriate procedures both inside and outside the studio station. <p>Based on the criteria presented above and the conditions listed below, the supervising teacher assesses the students' practical training as "Success" or "Failure":</p> <ol style="list-style-type: none"> 1. At least 70% participation to Practical Training I, as per the practical training logbook 2. Assessment and report of the supervising teacher, as found in the practical training logbook 3. Report of the site manager, as found in the practical training logbook <p>In case Failure, the students are obligated to repeat the course during a following semester.</p>
<p>Language</p>	<p>Greek</p>